

Dear Teachers,

Welcome to Bay Ridge Festival Tampa 2023.

The Bay Ridge Festival Committee is working hard to organize and facilitate this event, but we need all the teachers to take on the responsibility of following the guidelines and deadlines. Please read carefully as there are several changes and updates; **NEW** is clearly indicated.

For all updates and important information visit our Festival Website

[Home | Tampa Festival \(bayridgefestivaltampa.com\)](http://bayridgefestivaltampa.com)

Teacher Info Tab - Password: Aria2023

➤ **IMPORTANT DATES AND DEADLINES**

- Pay Senior and Junior Club Dues - October 1st, 2022
- Register Students ([Vivace](#)) – October 15th thru December 1st, 2022
- Pay Festival Fees - December 17th, 2022 (postmarked)
- Receiving Graded Rating Sheet Form – December 17th, 2022 (postmarked) or dropbox.
- FFMC Child Protection Form - February 1st, 2023 – Judges, Volunteers, Workers and Teachers
- Print 2 Rating Sheets from Vivace and organize original music for judges before the festival day.

➤ **BAY RIDGE FESTIVAL 2023 DATES – IN-PERSON**

Festival Place: Hillsborough Community College, Ybor City Campus – 2112 N. 15th St. Tampa, FL 33605

Piano, Voice and non-String Instruments All Events

Saturday, February 4 th – Piano Concerto Day	9am-5pm
Sunday, February 5 th – Conflict Day	1pm-5pm
Saturday, February 11 th – Main Day	9am-5pm

Strings All Events

Sunday, February 12 th – Strings Day	1pm-5pm
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- Theory will be available all festival days. Students must enter the theory room by 4pm.
- Sight-play will be available all days. Print 1 rating sheet for sight play.

➤ **REGISTRATION FEES**

NEW: fees \$20 first event, \$7 additional events. Plus \$5 federation cup fee per event.

If the student is only doing theory, it will be considered as the first event.

Official NFMC Invoice will be sent out by December 12th, 2022 to each teacher after their application has been approved. **DO NOT SEND YOUR CHECK UNTIL YOU HAVE RECEIVED YOUR INVOICE.**

Festival fees are due by December 17th, 2022 (postmarked).

Make checks payable to Bay Ridge District and send to Ivanka Stefanov, 9005 Bana Villa Ct., Tampa 33635. *Include a copy of your invoice.*

➤ **REGISTRATION AND SCHEDULE REQUESTS**

Registration: All registration will be done on-line with [NFMC Festival Management – Vivace](#). If you have never used Vivace, you need to contact Bay Ridge Festival to set up your account.

- Make sure to enter and check off all requested info.
- Time should be entered in minutes (round up to the nearest minute)
- Rating Sheets are Vivace generated. NO handwritten rating sheets will be accepted. **Print 2 copies.**

Festival Application (Vivace) – Registration window: October 15th thru December 1st, 2022. Vivace will stop accepting applications at 11:59pm on December 1. **NO EXCEPTIONS.**

Festival Committee will approve entries December 2-11, 2022.

Schedule: Vivace applications include a comment section for scheduling, so if your student has a conflict (school/religious/etc.), please note it while registering. If your student is participating in multiple events, note the conflicts on each event. Teachers may request specific days and times, and the Festival Committee will attempt to honor all request, but there is NO guarantee. **ABSOLUTELY NO MAKEUP REQUESTS OR SCHEDULING CHANGES** will be accepted once the schedule is sent out.

Festival Schedule will be distributed first week of January 2023 – NO CHANGES

Helpful videos on how to register or use Vivace: [NFMC Festival Help System – Vivace Support Center](#)
Double check the NFMC website for any adjustments or updates to the bulletin.

➤ **FEDERATION CUPS**

Participation in Festival Federation Cups is included in Vivace registration and must be declared at the same time of registration – deadline is December 1st. Federation cup fee is \$5.

➤ **RATING SHEETS PICK-UP**

Vivace system requires manual computer entry by two different administrators. This means it will take twice as long to get everything recorded and there is a possibility that the rating sheets and theory tests may NOT be available for pick up on the day of the festival.

NEW: For your application to be complete and students scheduled, you must fill out the **Receiving Graded Rating Sheet Form** and return to the festival committee. Deadline – December 17th, 2022

➤ **NEW: VOLUNTEERING**

Each teacher is required to volunteer for 2 hours in-person or choose to pay a fee to cover the cost of hiring outside help. Jobs include Info desk, selling books, floor monitors, theory grading, set-up and clean-up, etc. Please remember that all Festivals are run on volunteer work, and we would rather have manpower than collect fees.

1-10 events \$75, 11-20 events \$150, 21-30 events \$225, 31+ events \$300

A Google Form with volunteer times available will be sent out after the student schedule is published, so you can plan accordingly when signing up.

FORMS REQUIRED

Submit to <https://www.dropbox.com/request/o0QsXnGbuOsFkouXRxFj> or mail to Ivanka Stefanov.

- Receiving Graded Rating Sheet Form – December 17th, 2022 (postmarked) – *ALL TEACHERS*
- FFMC Child Protection Form - February 1st, 2023 – *Judges, Volunteers, Workers and Teachers*

All forms are required in order for your application to be complete.

As a reminder:

- Required and choice pieces should match in the level of difficulty.
- Refer to the Bulletin for specific event requirements, i.e. memorization, accompaniment, etc.
- **Students will be disqualified if there is no music for the Judges.**
- Copyright Rules and Regulations will be strictly enforced. Copyright permission and/or **purchased receipt must accompany any printed computer-generated music.** All music must be in paper form and standard solo format: No orchestral scores or e-devices are allowed. Students must have their own original solo music. Not adhering to these Rules will result in a disqualification.
- Specially Capable Musicians, please refer to page 4 of Bulletin. There is a form (3-13) that needs to be submitted to the area and state chairman at least 1 month prior to the Festival Date.
- Theory Students **MUST** be able to read instructions and complete the test independently.
- Only Theory test takers will be allowed in the testing room.
- There are **NO** practice/warm-up rooms available.
- **No REFUNDS.**

NEW: ANNE PRAY ENDOWED AWARD

Anne Pray was an integral part of our festival and teaching community, and we would like to remember and honor her memory by creating an endowed award. We need \$5000 to establish this award. Currently we have collected \$500, with few more individuals and organizations who said they will contribute.

What does it mean to receive an endowed scholarship?

When you give an endowed fund, the organization doesn't use your actual money to award students with scholarships. Instead, your money is invested. The interest earned from your invested money is used to fund scholarships. Whereas a regular scholarship is a one-time thing, an endowed scholarship keeps producing income.

There are several ways to contribute:

- 1) Info desk at the festival will have boxes of sheet music and books (majority brand new) for purchase at discounted price. All proceeds will go to the award.
- 2) Donate online via GoFundMe link. Link will be provided soon.
- 3) Attend “Anne Pray Endowed Award Fundraising Concert” at the Friday Morning Musicale on April 9, 2023, at 3pm. More info to come.